

Port Washington Historical Society

A Research Request Form should be filled out prior to research being done, whether done in person or on behalf of an individual.

Research Charges

Research Library and Photograph Collection Charges

Item	Standard	Member
Research per hour * (mail, email, and phone requests) +	\$30.00/hr	\$15.00/hr
Additional Hourly Rate (mail and phone requests)	\$20.00/hr	\$10.00/hr
Scanning of documents and research findings	\$15.00	\$ 5.00

If you want us to send you a hard copy of our research results, please refer the charges below.

Photocopy (letter-size)	\$ 0.50	\$ 0.25
Postage/Shipping	At Cost	At Cost

* There is no research charged to members conducting their own research. However, they will be required to pay for any photocopying needed per the charges listed above. Photocopying of entire catalogs will not be done. Individual pages are permissible.

+ A minimum charge of one hour, prepaid. Photocopying and shipping are not included. Photocopying of entire catalogs will not be done. Individual pages are permissible.

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